



22,12,28

■ When to Apply

Jan. 9th [Mon] ~ Jan. 16th [Mon] 2023

Leave of absence from school due to diseases other than COVID-19, employment preparation, language training, economic reason, etc.

X Students who pay tuition and take leave of absence, can't get tuition refunds. Tuition will be carried over to next semester.

■ How to apply (Refer to Note 1 for capture image description)

HY-in log in -> Application -> Leave of Absence -> **Upload a copy of passport** & **ARC(Only for holders)** -> End

Cautions

- ① Those who apply for the leave of absence must leave Korea within one month, regardless of their visa validity periods.
- ② Universities are required to report the list of students who take a leave of absence or are not attending school to the Immigration Office each semester. Students who stay in Korea without attending school are subject to fines from the Immigration Office.
- When you go back to your country after taking a leave of absence, you have to return your alien registration card at the airport.
- 4 Students who stay and work in Korea illegally while on leave of absence might have disadvantages when returning to the school.
- X Students are not allowed to apply leave of absence by visiting OIA.

 Output

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■ For further inquiry regarding Leave of absence

Email: ericaoia@hanyang.ac.kr

Tel: +82-31-400-0791~0795



<Notes>1 How to take Leave of Absence at HY-in

1. Log in to your HY-in account -> Find 신청 on the tap and click 휴학신청

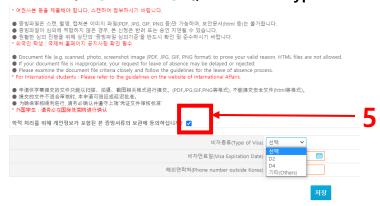


2. Fill out the form and upload the attached file-> click save(저장)





3. Click 개인정보 보관 동의, select VISA type and enter overseas contact num





If you don't have VISA or have a VISA other than D2, D4, choose "기타"



Student who choose "기타" because he/she does not have VISA, enter the date of leave of absence application as '비자만료 일'. END.